



# MONTEREY BAY AQUARIUM

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## Administrator's Letter

Due: March 16

Please complete this form for the teachers from your school, center or district who are applying to participate in the Monterey Bay Aquarium's Splash Zone Teacher Institute held in Monterey, CA from July 9-13.

PLEASE PRINT

Administrator's Name \_\_\_\_\_

School or Center Name \_\_\_\_\_

School or Center Address \_\_\_\_\_  
\_\_\_\_\_

School Phone \_\_\_\_\_ School Fax \_\_\_\_\_

Participants' Names: \_\_\_\_\_

Please accept this letter as indicating my support for the above-mentioned teachers to participate in the 2012-13 Monterey Bay Aquarium teacher institute.

***I understand that, at no cost to the school, center or district, Monterey Bay Aquarium will provide each teacher team member with:***

- One year of quality professional development (five days during the summer session *plus follow-up sessions during the school year*).
- Free classroom activities and resources.
- Opportunities for professional collaboration.

***In exchange, the school, center or district will provide support for:***

- The in-service presentation given by the teacher team during the school year.
- The implementation of activities and technology gained through the institute.
- Collaboration with colleagues and institute staff.

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

Submit to: Teacher Programs  
886 Cannery Row  
Monterey, CA 93940  
Fax: 831-647-4526